**CV**:

I have read your declaration and reviewed your background check. All good. I also see you have completed the AOC and Spokane County training. You understand that there are a lot of forms that must be completed within certain timeframes if you are appointed guardian? Because it is my job to ascertain your knowledge of your duties and requirements as guardian let’s briefly go over some of them.

**Lay Guardian**:

OK. Yes, I know there are forms I have to fill out.

**CV**:

For example, if you are appointed guardian, what are you immediately required to do or complete, some even the day of the hearing?

**Lay Guardian**:

Well, I know I have to go to the Clerk’s office for something.

**CV**:

Yes, that’s right. Do you have notes from your training or a checklist to help you?

**Lay Guardian**:

I took a lot of notes but there was nothing like a checklist in the training materials. I know where to find the forms on the County website.

**CV**:

That’s great that you know where to find the required forms, but do you recall that you must file certain forms immediately, some forms in 90 days and some forms periodically after that?

**Lay Guardian**:

That sounds familiar, of course. I’m sure I can figure that out as time goes on. A checklist would sure be handy to help me, though. Do you have one?

**CV**:

I do, here it is. Let’s go over some of them. Here is a copy for you.

You can also check the Superior Court website for more information:

[Guardianship / Conservatorship | Spokane County, WA](https://www.spokanecounty.org/1162/Guardianship-Monitoring-Program)



