Dear Ms./Mr. \_\_\_\_:

I have been appointed as Court Visitor (CV) for [name] the Respondent because a Petition for Guardianship has been filed in Spokane County seeking establishment of a guardianship for him/her by \_\_\_\_\_\_(Petitioner). Enclosed please find a copy of the Order Appointing Court Visitor, a statement of my qualifications to serve as the Respondent’s CV, and notice of hearing for your information.

I am writing to you as Respondent’s (friend, father, brother, uncle, etc.). I have spoken with \_\_\_\_\_\_ who advised me that s/he discussed this with you and that you are not opposed to the guardianship due to Respondent’s continuing/emerging needs for assistance.

At issue in the case is whether Respondent is incapacitated within the definition of RCW 11.130 and, if so, whether s/he needs a guardian to assist him/her in providing for his/her medical, physical, and financial needs, and best interests, and whether \_\_\_\_\_ (name) is an appropriate person to serve as guardian or conservator for [name].

My duty as Respondent’s CV is to serve as the eyes and ears of the Court by visiting with Respondent and others, conducting an investigation to determine his/her capabilities, capacities, and desires by talking with him/her, family members, medical providers, and others who have a continuing and significant interest in his/her well-being. I am also required to inform the Court of areas where [name] is unable to provide for his/her best interests.

A hearing date is scheduled on this petition for guardianship for **\_\_\_\_\_\_\_\_\_**. I am required to file a report of my findings and recommendations regarding Respondent’s need for a guardian/conservator by \_\_[date]\_\_\_\_. Your comments and responses are an important part of my investigation.

You are welcome to attend the hearing. I will be calling you in the next several days to discuss this with you more fully. If you would like to attend the hearing, please know that it will likely be held by ZOOM. I will notify you of the ZOOM meeting ID information the day before the hearing, if you want to attend.

Thank you.

Respectfully,

Court Visitor for [name]

Enclosures